Meeting Minutes
Wednesday, November 14, 2018 at 4:30pm to 6:00pm
Transportation Building, 10 Park Plaza, 2nd floor, Boston, MA 02116

Absent Commissioners are highlighted and remote participants are indicated by an asterisk*. Quorum was reached by attendance

1. Accepted previous minutes for October 2018

2. Executive Committee Report
   - Vira provided an overview of the Executive Committee report

3. Commissioner Applications Update
   - Jenny provided update on current progress of Commissioner appointments

4. Part-Time Coordinator
   - Jenny presented 2 draft job descriptions for 2 part time positions
   - Jenny to look into options to house Western MA coordinator:
     - Proposed connections: Vietnamese Cultural Center, Mayor’s office in Amherst, Richard Chu (UMass)
   - Further discussion tabled for next month’s meeting

5. Bylaw Changes
   - Mabel provided an overview of proposed bylaw change regarding moving timing of officer elections from January to December
     - Ivy motions to vote, Loan seconds
       - 6 votes yes, 3 votes nay, 1 abstain - Vote: Motion passed
     - Mabel provided overview of proposed changes to the policy and procedures regarding officer elections
       - “extenuating circumstance” – such as, but not limited to “when the Appointing Authority has not found a replacement “
       - “recruiting efforts” – recruiting Commissioner applicants

6. PR/Legislation Committee Updates
   - Advocacy Day is tomorrow, November 15
   - Commissioners are needed to help throughout the day

7. Subcommittee updates (if any): max time 3 mins each

Unity Dinner/Fundraiser
   - Pralhad provided overview of possible venues for 2019 Unity Dinner
     - Boston University
     - UMass Boston
     - UMass Lowell Inn and Conference Center
     - Crown Plaza Woburn
     - Harvard
   - Chairs to confirm specific dates to avoid conflicts with holidays and venue with parking options
Finance/Admin
- Mabel provided an overview of expenses from October 2018

Program - Health and Human Services (Elisa, Chair)
- Elisa will be terming off at the end of the year
- Planning for the 2019 Annual Asian American Mental Health Forum has started. Interested individuals are encouraged to join the planning committee.

Program - Young Leaders Symposium (Kim & Nina, Co-Chairs)
- No updates to report

Program - Economic Development (Gilbert, Chair)
- No updates to report

8. Old business

9. New Business

10. Next Commission meeting: Every second Wednesday, December 12, 2018
- December meeting location is TBD

11. Other Community updates & Meeting adjourned