The Commonwealth of Massachusetts
Asian American Commission

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Executive Director
Jenny Chiang

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Meeting Minutes
Wednesday, January 9, 2019 at 4:30pm to 6:00pm
HI Boston Hostel Community Room, 19 Stuart St, Boston, MA 02116

1. Accepted minutes from December 12, 2018
   - Vira motions to approve, Vanna seconds - motion passed
     o Nate, Bora, and Meena abstain

2. Executive Committee Report
   - Jenny provided overview of Executive Committee report

3. Introduction of new Commissioners
   - Commissioners provided introductions of themselves to the group

4. Hiring committee and process
   - Two part time positions were posted
   - Proposal to create a hiring committee to interview candidates
     o Vira, Mabel, and Nate would like to help screen applicants
   - Jenny and Commissioners to send out one final push with deadline

5. Code of Conduct, Conflict of Interest, and OCPF annual review
   - Commissioners asked to sign the annual code of conduct
   - Commissioner must complete the COI training every 2 years. Jenny will follow up with Commissioners who need to complete the training again.

6. Subcommittee structure & Commissioner requirement review
   - Proposal to move subcommittees under umbrella committees
   - Proposal to have all Commissioner commit to only one subcommittee
   - Proposal to separate admin and finance committee into 2 subcommittees
   - Motion to move YLS and HHS under legislation committee
   - Discussion to move away from programming
   - Further discussion tabled to next month’s meeting

7. Bylaw change
   - Separation of Public Relations component from PR/Legislation committee – VOTE
   - Creation of separate Public Relations Committee – VOTE
   - PR committee will report on community events attended by AAC
   - Ivy motions to separate PR from PR/Legislation committee and create a separate PR committee, Meena seconds – Motion passed

8. Subcommittee updates (if any): max time 3 mins each

PR/Legislation Committee (Loan, Chair)
   o Ratification of Vira as Chair
   o Ratification of Mary Lee as PR Chair

Unity Dinner/Fundraiser (Anil, Pralhad, Vanna, Co-Chairs)
   - Finalizing ask letter for sponsorship
- Commissioners ask to develop ideas for the theme
  - “Not a wedge” issue
  - “Not your model minority”

Finance/Admin (Chung, Chair)
- No updates to report at this time

Program - Health and Human Services
- Ivy proposed for the committee to shift focus away from programming

Program - Young Leaders Symposium (Kim & Nina, Co-Chairs)
- No updates to report at this time

Program - Economic Development
- No updates to report at this time

9. Old business

10. New Business

11. Next Commission meeting: Every second Wednesday, February 13, 2019

12. Other Community updates & Meeting adjourned