Meeting Agenda
Tuesday 4:30pm, August 20th, 2013
One Ashburton Place 21st Floor

Absent Commissioners are highlighted on left.
Remote Participants are indicated by an asterisk*

1. Accept 06/11/2013 & 07/21/2013 meeting minutes.
   - Priti Rao motioned to accept minutes, seconded by Elisa Choi. Motion carried by a unanimous vote.

2. Message from previous Chair, Grace Lee.
   - Grace’s new role with her work may present a conflict of interest. She officially resigned on 8/9/2013. Kajal will be the Interim Chair.

3. Election of Executive Committee officers.
   - Kajal Chattopadhyay is elected as the new Chair
   - Elisa Choi is elected as the new Vice Chair
   - Kenneth Fong is elected as the new Secretary
   - WingKay Leung & Sophy Theam ran for Treasurer. The 6-5 ballot result was tallied at end of the day in favor of Sophy Theam as the new Treasurer.

4. ED Search Subcommittee results.
   - The search subcommittee has recommended Amy Leung as the next ED. She exhibited community knowledge. The start date will be sometime in September.
   - Salary is capped at $35k.
   - There will be a 6 month check-in and an annual review.
   - Kay Dong motioned to accept the subcommittee’s recommendation, seconded by Kajal Chattopadhyay. Motion carried by a unanimous vote.

5. Subcommittee updates.
   - Admin / Finance
   - PR / Legislation
   - Fundraising
   - Program - Young Leaders Symposium
     - Event is on 9/27 @ 9-3pm.
     - State Auditor and Japanese Consulate are scheduled to attend.
     - The budget proposal should go through the Admin subcommittee.
   - Program - Healthcare
     - The members are Karen, Om, Jennifer, & Elisa.
     - We aim to have an event in November, more information to come.
   - Program - Economic Development
     - Merrimack Valley Elderly Services provide services to many Cambodians. They’re looking to conduct financial services including fraud prevention, budgeting, banking etc. Sophy suggested a letter of support.

6. Next Commission meeting: TBA